

IMPROVEMENT LOCATION PERMIT APPLICATION

(APPLICATION WILL ALSO BE USED FOR BUILDING, PLUMBING, & ELECTRICAL PERMITS WHEN APPLICABLE)

Shelby County Plan Commission
25 West Polk Street, Room 201
Shelbyville, IN 46176
P: 317.392.6338 F: 317.421.8365

APPLICATION NUMBER: _____

Date: _____

1. Owner:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

Contractor (if owner, write owner):

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

2. Location Information:

Address of Property: _____

Township: _____

3. Use of Property/Structure:

Existing Use of Building and/or Land: _____

Proposed Work (check one):

Residence: ___ Addition to Residence: ___ Detached Structure: ___ Addition to Detached Structure: ___ Remodel: ___

Proposed Use of Structure: _____

Cost of Building/Improvements: _____

4. Required Supplemental Information:

Dimensions (ft X ft): _____

Height (to peak): _____

Floor Area: Gross: _____

Drywall Included: Yes _____ No _____

Electric Included: Yes _____ No _____

Plumbing Included: Yes _____ No _____

If included, electric contractor: _____

If included, plumbing contractor: _____

5. Additional Supplemental Information (provide if applicable to project):

Floor Area: Gross: _____ Basement: _____ First Floor: _____ Attached Porches/Decks: _____

Second Floor: _____ Additional Floors: _____

Distance to Well: _____

Distance to Septic Tank/Field: _____

Distance to Nearest Building: _____

If Known: Includes Engineered Lumber in Floor joists, Roof trusses, or I-Joists: Yes _____ No _____

5. Supplemental Materials:

The following information must be provided as elements of the Improvement Location Permit Application

- | | |
|---|--|
| <input type="checkbox"/> Site Plan (all applications) | <input type="checkbox"/> Health Department Approval Form (all applications) |
| <input type="checkbox"/> Homeowner Affidavit (if owner acting as contractor) | <input type="checkbox"/> Electric Utility Release (if applicable) |
| <input type="checkbox"/> Building Elevations (not applicable to agricultural zones) | <input type="checkbox"/> Flood Hazard Area Information (if applicable) |
| <input type="checkbox"/> State Design Release (commercial construction only) | |

I have read the information above and hereby agree that any construction commenced at the address indicated by me or my agent shall be in accordance with specifications given hereto. I further agree that as a consideration of an Improvement Location Permit, I will be governed by such Zoning and Building Ordinances of Shelby County Indiana, as are now in effect. I further declare that the information contained on this form is complete and accurate and the required supplemental information listed above has been provided.

Signature of Applicant: _____ Date: _____

Office Use Only

Application #: _____ Date Received: _____ Fees: _____ Released for Construction per: _____

To Be Completed By Plan Commission Office

Parcel Number: _____ Flood Zone: Yes _____ No _____

Zoning Classification: _____

Zoning Checklist – A1 & A2

	<u>Required</u>	<u>Yes</u>
Min. Lot Area	A1-20 acres / A2-5 acres	_____
Min. Lot Width	120 feet	_____
Min. Front Yard Setback	A1-50ft / A2-60ft	_____
Min. Side Yard Setback	10 feet	_____
Min. Rear Yard Setback	10 feet	_____
Max. Building Height	30 feet	_____

Living Quarters Not included _____

Primary Structure (applies only to lots under 5 acres) At least 1 house, & not more than 1 house _____

Accessory Structures No more than A1-5 / A2-3 _____

Zoning Checklist – RE & R1

	<u>Required</u>	<u>Yes</u>
Min. Lot Area	RE-2 acres / R1-.46 acres	_____
Min. Lot Width	RE-160 ft / R1-100 ft	_____
Min. Front Yard Setback	RE-50 ft / R1-35 ft	_____
Min. Side Yard Setback	RE-10 feet / R1-5 ft	_____
Min. Rear Yard Setback	RE-10 ft/ R1 5 ft	_____
Max. Building Height	20 feet	_____

Structure Placement Not in front yard _____

Primary Structure At least 1 house, & not more than 1 house _____

Living Quarters Not included _____

Accessory Structures No more than 2 _____

Size RE - Cumulative area of all accessory structures cannot exceed = house X 2 _____

Size RE: Cumulative area of all accessory structures cannot exceed = house X 2 _____

R1: (adjoining at least one property not in the A1, A2, RE):
 Cumulative area of all accessory structures cannot exceed = house / 2 _____

R1: (all other properties in R1):
 Cumulative area of all accessory structures cannot exceed = house X 2 _____