

THE SHELBY COUNTY COUNCIL MET ON TUESDAY MARCH 15, 2011 AT 6:00 P.M. PRESENT WERE COUNCIL MEMBERS SMITH, TITUS, DEBAUN, CARMONY, SANDERS, ASHER, LANGKABEL AND THE COUNTY AUDITOR.

**MINUTES:**

MOTION TO APPROVE MINUTES FROM FEBRUARY 15, 2011 MADE BY CARMONY SECOND BY TITUS, APPROVED 7-0

**TRANSFERS/ADDITIONALS:**

**COMMISSIONERS:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$4,000.00 IN FUND 0100-130-01-1824 (UNEMPLOYMENT TAX), MOTION TO APPROVE MADE BY TITUS SECOND BY SANDERS, APPROVED 7-0

NEWTON REQUEST PERMISSION TO ADVERTISE FOR AMY DILLON'S POSITION WHICH WILL BE VACATED ON THE 22<sup>ND</sup> OF MARCH. CARMONY ASKED IF THERE IS ANY WAY THAT WE MAY MERGE WITH THE CITY FOR SOME HELP. SMITH MOTION TO GO AHEAD AND ADVERTISE FOR THE POSITION (DOESN'T MEAN WE HAVE TO HIRE), SECOND BY LANGKABEL, APPROVED 7-0

**COMMUNITY CORRECTIONS:**

SAM REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$4,200.00 IN FUND 4439-000-03-3700 (OUT-PATIENT COUNSELING), MOTION TO APPROVE MADE BY TITUS SECOND BY SANDERS, APPROVED 7-0

SAM REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$1,500.00 IN FUND 4435-000-02-1900 (PROGRAM SUPPLIES) AND \$500.00 IN FUND 4435-000-02-1600 (TV-VCRS) MOTION TO APPROVE MADE BY ASHER SECOND BY SANDERS, APPROVED 7-0

SAM REQUEST PERMISSION TO REPLACE THE SEASONAL PART TIME ROAD CREW SUPERVISOR, MOTION TO APPROVE MADE BY TITUS SECOND BY ASHER, APPROVED 7-0

**EMERGENCY MANAGEMENT:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$450.00 IN FUND 0100-141-03-6100 (MAINTENANCE OF EQUIPMENT), MOTION TO APPROVE MADE BY TITUS SECOND BY CARMONY, APPROVED 7-0

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$1,250.00 IN FUND 0100-141-05-1100 (MISC. ACCOUNTING) THIS IS A PASS THRU GRANT FOR CHURCH. MOTION TO APPROVE MADE BY TITUS, SECOND BY CARMONY, APPROVED 7-0

**PRO BONO:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$2,000.00 IN FUND 149-0100-03-1300 (CONTRACTUAL SERVICES), MOTION TO APPROVE MADE BY TITUS SECOND BY CARMONY, APPROVED 7-0

**SHERIFF:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$2,620.00 OUT OF FUND 0100-105-02-2700 (RADIO & RED LIGHT REPAIR), MOTION TO APPROVE MADE BY SANDERS SECOND BY SMITH, APPROVED 7-0

REQUEST FOR AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$1,640.00 IN FUND 4403-000-04-4100 (CJI EQUIPMENT GRANT), MOTION TO APPROVE MADE BY SANDERS SECOND BY LANGKABEL, APPROVED 7-0

REQUEST TO TRANSFER \$500.00 FROM FUND 0100-105-01-1228 (COMMUNICATIONS OFFICER) TO 0100-105-01-1500 (PART TIME), MOTION TO APPROVE MADE BY SANDERS SECOND BY ASHER, APPROVED 7-0

**RACINO & RAINY DAY/AUDITOR:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN FUND 0183 (COUNTY RACINO) IN THE AMOUNT OF \$566,373.51 AND \$975,895.08 (RAINY DAY) THIS IS TO TAKE CARE OF THE 2011 BUDGET NUMBERS. MOTION TO APPROVE MADE BY TITUS, SECOND BY CARMONY, APPROVED 7-0

**MISCELLANEOUS:**

**SUPERIOR COURT 2:**

MOTION TO UN-TABLE LAST MONTHS REQUEST MADE BY ASHER SECOND BY CARMONY, APPROVED 7-0

REQUEST FOR ADDITIONAL APPROPRIATION IN THE RACINO FUND 0183 FOR \$2,500.00 FOR OFFICE FURNITURE MOTION TO APPROVE MADE BY ASHER SECOND BY CARMONY, APPROVED 7-0

**COMMISSIONERS/COURTSIDE BUILDING:**

TONY NEWTON CAME BACK BEFORE THE COUNCIL REQUEST PERMISSION TO PURCHASE THE COURT SIDE BUILDING FOR COMMUNITY CORRECTIONS IN THE AMOUNT OF \$207,500.00. NEWTON ALSO PROVIDED THE COUNCIL WITH TWO REMODEL PROPOSALS OPTION 1: COMPLETELY GUT THE BUILDING, WALL AND ALL AND PUT ALL NEW IN, NEW ELECTRIC WIRING, PLUMBING, FLOORING, BRICK IN THE OLD WINDOWS ON THE NORTH SIDE OF THE BUILDING AND PUT IN THREE LITTLE WINDOWS, ETC. THE BUDGETED AMOUNT FOR THAT PLAN WAS \$200,000.00. OPTION 2: THIS WOULD BE AN OPEN CONCEPT WITH NEW DRYWALL, ELECTRIC, FLOORING, THIS BUDGET WOULD BE \$150,000. SANDERS ASKED SAM WHAT HIS THOUGHTS WERE AS FAR AS FUTURE YEARS GROWTH AND IF HE THOUGHT THIS WILL STILL WORK THEN, SAM ADVISED IT WOULD BECAUSE THEY WILL HAVE SOME OFFICES THAT WON'T BE USED WITH THIS PLAN. NEWTON ADVISED THEM THIS DOESN'T INCLUDE PHONE OR FIBER LINES AND THAT WILL BE ADDITIONAL LATER. MOTION TO GIVE THE COMMISSIONERS TO PURCHASE THE BUILDING WITH RACINO MONEY IN THE AMOUNT OF \$207,500.00 MADE BY SANDERS SECOND BY SMITH, APPROVED 7-0

**PROBATION/PERSONNEL REPLACEMENT:**

TERRI BODINE REQUESTS THE APPROVAL TO REPLACE THE ADULT PROBATION OFFICER FOR SUPERIOR COURT 1 THAT WAS RECENTLY VACATED. THE BEGINNING SALARY WILL BE \$29,268.00 THIS WILL BE AROUND A \$11,000.00 SAVING FROM THE PERSON WHO HELD THIS POSITION BEFORE, MOTION TO APPROVE MADE BY TITUS SECOND BY LANGKABEL, APPROVED 7-0

**ASSESSOR/PERSONNEL REPLACEMENT:**

ANNE THURSTON REQUESTS THE APPROVAL TO REPLACE A POSITION THAT WAS VACATED LAST FALL. SHE WANTED TO WAIT UNTIL THE HOLIDAY'S WERE OVER AND THEN THE COUNTY PUT THE FREEZE IN PLACE. SHE CURRENTLY HAS ONE EMPLOYEE ON FMLA, ON GETTING TO GO ON MATERNITY LEAVE. WE REALLY NEED TO GET SOMEONE IN THIS

POSITION TO KEEP UP ON DEADLINES. THIS POSITION HAS BEEN APPROVED BY THE COMMISSIONERS AT PART TIME WORKING MONDAY THRU THURSDAY 10-4. WITH THIS OFFICE EMPLOYEES ARE HIRED IN AT A COMOT LEVEL 3 BUT AFTER THE TRAINING AND PASSING TEST THEY WILL BE MOVED UP TO A COMOT LEVEL 2 WHICH IS \$25,686.00 A YEAR. THIS POSITION AT PART TIME WILL START OUT AT \$11.85 HR AND THEN AFTER PASSING ALL OF THE DIFFERENT LEVELS THEY WILL GO UP TO \$12.91. MOTION TO APPROVE PART TIME EMPLOYEE MADE BY LANGKABEL, SECOND BY SMITH, APPROVED 5-1-1 (DEBAUN), (SANDERS)

**TREASURER/POSITIVE PAY:**

TAWNIA WILLIAMS EXPLAINED TO THE COUNCIL THE PROBLEMS THAT HAVE BEEN OCCURRING WITH OTHER GOVERNMENT AGENTS, THEY HAVE HAD PEOPLE EITHER GET THEIR ACCOUNT INFORMATION OR MAKE CHECKS AND DUPLICATE THEM AND TAKE MONEY OUT OF THEIR ACCOUNTS. CHASE BANK HAS A PROGRAM CALLED POSITIVE PAY, AFTER EVERY CHECK RUN THE AUDITOR'S OFFICE WILL DOWNLOAD A FILE TO THE BANK THE BANK WILL THEN CHECK EVERY CHECK THAT IS WRITTEN AND IF THEY RECEIVE A CHECK NOT ON THE LIST OR THE AMOUNT IS DIFFERENT THEY WON'T PROCESS IT AND SEND IT TO THE TREASURER TO VERIFY IT. OUR FINANCIAL SOFTWARE COMPANY WILL NEED TO CREATE CHASE BANKS FORMAT TO DOWNLOAD WHICH IS A ONE TIME COST OF \$975.00 AND THEN THERE WILL BE AN ANNUAL MAINTENANCE COST OF \$146.25. MOTION TO APPROVE MADE BY LANGKABEL SECOND BY CARMONY, APPROVED 7-0

MOTION TO ADJOURN WAS MADE BY SANDERS SECOND BY TITUS  
APPROVED 7-0

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ATTEST:

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AMY L. GLACKMAN  
SHELBY COUNTY AUDITOR