

THE SHELBY COUNTY COMMISSIONERS MET AT 8:00 A.M. ON MONDAY DECEMBER 16, 2013. PRESENT WERE COMMISSIONERS NIGH, MOHR, PARKER, COUNTY ATTORNEY AND COUNTY AUDITOR

**MINUTES:**

DECEMBER 9, 2013 – MOTION TO APPROVE MADE BY PARKER SECOND BY MOHR, APPROVED 3-0

**HIGHWAY / PAVER BID AWARD:**

KEM ANDERSON PRESENTED THE COMMISSIONERS WITH HIS RECOMMENDATION FOR THE NEW PAVER. AFTER REVIEWING ALL BIDS THE BID THAT MEETS ALL SPECS IS FROM RUDD IN THE AMOUNT OF \$254,095.00. THE LOW BID DIDN'T MEET BID SPECS. MOTION TO APPROVE RUDD EQUIPMNET WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**HIGHWAY / 2014 BIDS & QUOTES:**

KEM ANDERSON REVIEWED ALL BIDS AND QUOTES RECEIVED AND SUGGEST THE FOLLOWING:

**ASPHALT:**

ANDERSON SUGGEST TO ACCEPT ALL BIDS, BECAUSE OF THE EXCALATION DE-EXCALATION CLAUSE IN IC: 5-22-17-10, MOTION TO ACCEPT ALL ASPHALT BIDS TURNED IN WAS MADE BY MOHR, SECOND BY PARKER, APPROVED 3-0

**GASOLINE:**

ANDERSON SUGGESTS ACCEPTING ALL BIDS, BECAUSE OF THE EXCALATION – DE-EXCALATION CLAUSE IN IC: 5-22-17-10, MOTION TO APPROVE ALL GASOLINE BIDS TURNED IN WAS MADE BY MOHR, SECOND BY PARKER, APPROVED 3-0

**HEATING PAVING MATERIALS:**

ANDERSON SUGGESTS ACCEPTING ALL BIDS, BECAUSE OF THE EXCALATION – DE-EXCALATION CLAUSE IN IC: 5-22-17-10, MOTION TO APPROVE ALL HEATING PAVING MATERIALS WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**EQUIPMENT RENTAL:**

ANDERSON SUGGESTS ACCEPTING ALL BIDS, BECAUSE OF THE EXCALATION - DE-EXCALATION CLAUSE IN IC: 5-22-17-10, MOTION TO APPROVE ALL EQUIPMENT RENTAL BIDS WAS MADE BY PARKER SECOND BY MOHR, APPROVED 3-0

**STONE / GRAVEL:**

ANDERSON SUGGESTS ACCEPTING ALL BIDS, BECAUSE OF THE GEOGRAPHICAL LOCATION CLAUSE IN IC: 5-22-17-11, MOTION TO ACCEPT ALL STONE / GRAVEL BIDS WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**ALL QUOTES:**

KEM ANDERSON SUGGESTS ACCEPTING ALL QUOTES FOR CEMENT, SEWER PIPE, GREASE, PAINT, ROAD SIGNS & POST, AND TIRES. MOTION TO APPROVE WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**CLERK / POSTAGE METER CONTRACT:**

VICKI PRESENTED THE COMMISSIONERS WITH A NEW CONTRACT WITH PITNEY BOWES FOR HER POSTAGE METER. VICKI SUGGESTS THAT THEY SIGN THE 48 MONTH CONTRACT. THE CONTRACT IS \$232.00, THIS IS THE SAME AMOUNT AS THEY ARE CURRENTLY PAYING, PLUS YOU DON'T WANT TO GET LOCKED IN FOR TOO LONG. MOTION TO APPROVE THE POSTAGE METER CONTRACT WAS MADE BY MOHR, SECOND BY PARKER, APPROVED 3-0

**TOURISM BOARD / CREDIT CARD:**

RACHAEL ACKLEY WITH THE TOURISM BOARD CAME BEFORE THE COMMISSIONERS TO REQUEST PERMISSION TO GET A CREDIT CARD FOR THE TOURISM DEPT. SHE EXPLAINED THAT THIS WOULD BE EASIER THAN HAVING TO TURN IN CLAIMS TO REIMBURSE HER FOR PURCHASES. JOHN DEPRez SAID HE WOULD PUT AN ORDINANCE TOGETHER FOR THE DEPT CREDIT CARD. MOTION TO APPROVE WITH A \$2,500.00 LIMIT WAS MADE BY MOHR, SECOND BY PARKER APPROVED 3-0

**SHERIFF:**

MAJOR TILFORD PRESENTED TO THE COMMISSIONERS THAT THE AIR HANDLER IS DOWN IN THE DISPATCH AREA AND THEY HAVE BORROWED A COOLER FROM THE SCHOOL AND ARE WAITING ON PRICING TO REPLACE THE OLD UNIT. THEY ARE GOING TO NEED TO REMOVE IT FROM THE CEILING.

**HUMAN RESOURCE / 2014 SALARY CHARTS & HANDBOOK:**

DONNA PRESENTED THE COMMISSIONERS WITH THE UPDATES HANDBOOK AND WENT OVER THE DIFFERENT CHANGES IN THE FOLLOWING SECTIONS: SECTION 1 ARTICLE 2: PART TIME HELP HIRED IN AFTER JANUARY 1, 2014 WILL NO LONGER RECEIVE VACATION TIME, SECTION 2, ARTICLE 1: THIS GOES ALONG WITH SECTION ON CHANGING THAT PART TIME HELP WILL NO LONGER RECEIVE VACATION TIME. AND SECTION 3, ARTICLE 1 : THIS IS CHANGING THAT IF YOU HAVE WORKED FOR THE COUNTY AND EITHER RETIRE OR QUIT AND COME BACK TO WORK FOR THE COUNTY YOU WILL START OVER AT HIRE IN RATES AND VACATION/SICK TIME. MOTION TO TAKE UNDER ADVISEMENT SO THEY CAN REVIEW FURTHER WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**CLAIMS –**

PAYROLL – MOTION TO APPROVE PAYROLL WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**TRANSFERS AND ADDITIONALS:**

N/A

**MISCELLANEOUS:**

**DIGITIZING BIDS:**

THE COMMISSIONERS OPENED THE BIDS FOR DIGITIZING THE COUNTIES RECORDS. THERE WERE FOUR BIDS TURNED IN:

CD-COM.COM – 8 ½ X 11 - .045 PER IMAGE

STATE OF INDIANA – 8 ½ X 11 - .023 PER IMAGE

SBS INFORMATION RECORDS ASSOCIATES – 8 ½ X 11 - .049 PER IMAGE

IRON MOUNTAIN – 8 ½ X 11 - .093 PER IMAGE PLUS TWO INDEX FILES

MOTION TO TABLE FOR 30 DAY AND LET JUDGE RIGGINS REVIEW THE BIDS WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**REQUEST TO DISPOSE OF:**

THE RECORDER REQUEST TO TRADE IN AN OLD SCANNER OCE TDS 400 FOR A NEW SCANNER, MOTION TO APPROVE WAS MADE BY MOHR, SECOND BY PARKER, APPROVED 3-0

THE AUDITOR REQUEST TO DISPOSE OF A LASER JET 8000 DN PRINTER THAT HAS QUIT WORKING. MOTION TO APPROVE WAS MADE BY PARKER, SECOND BY MOHR, APPROVED 3-0

**COMMISSIONERS CERTIFICATE SALE:**

JOHN DEPRez PRESENTED THE COMMISSIONERS WITH RESOLUTION 2013-07. THIS RESOLUTION IS TO GIVE THE CITY THREE PARCELS THAT THEY ARE INTERESTED IN OBTAINING. THEY ARE AS FOLLOWS:

947 E MORRIS AVE  
322 E FRANKLIN ST  
1434 S MILLER ST.

MOTION TO APPROVE RESOLUTION 2013-07 WAS MADE BY MOHR, SECOND BY PARKER, APPROVED 3-0

**AUDITOR / CREDIT CARD:**

THE AUDITOR ASKED PERMISSION TO GET A DEPARTMENT CREDIT CARD, SHE HAS HAD SEVERAL OTHER DEPARTMENTS THAT HAVE NEEDED TO BUY THINGS AND HAS NEEDED A CREDIT CARD. SHE WOULD LIKE TO GO WITH THE SAME COMPANY THAT THE SHERIFF AND PROSECUTOR HAS WHICH IS FIRST BANK OF OMAHA. THE RECORDER, HIGHWAY AND COMMISSIONERS OFFICE WOULD LIKE ONE ALSO. THE COMMISSIONERS ASKED JOHN DEPRez TO DRAW UP AN ORDINANCE FOR ALL THESE DIFFERENT DEPARTMENT.

**KAREN GERALDS / 700 S VACATE:**

KAREN GERALDS PRESENTED TO THE COMMISSIONERS HER CONCERNS ABOUT THE VACATION OF A PORTION OF 700 S, THEY VOICED THEIR CONCERNS BEFORE THAT A SCHOOL BUS COULD NOT TURN AROUND IF THEY VACATED THIS PORTION OF THE ROAD AND THE OWNER PUT A FENCE UP. SHE ALSO THOUGHT THEY WERE SUPPOSED TO MAKE A TURN AROUND FOR THE SNOW PLOWS AND SCHOOL BUS. THERE IS NO WAY A BUS CAN TURN AROUND IN THIS AREA THAT THEY HAVE LEFT, AND SHE HAS TO TAKE HER KIDS DOWN THE ROAD FOR THE BUS. THEY HAVEN'T EVEN PLOWED THIS ROAD BECAUSE YOU CAN'T TURN AROUND. THE COMMISSIONERS ADVISED HER THEY HAVE LOOKED AT IT AND THEY ARE UPSET WITH WHAT THE LAND OWNER HAS DONE. THIS IS NOT WHAT THEY PRESENTED TO THEM TO DO. THEY WILL GET THIS TAKEN CARE OF. THE GERALDS HAS SAID IF THEY WANT TO PUT THE TURN AROUND ON THEIR PROPERTY (DRIVEWAY AREA) THEY DON'T HAVE A PROBLEM WITH THAT. THEY ADVISED THEY WILL COME UP WITH SOMETHING REAL SOON AND WILL BE GETTING IN TOUCH WITH THEM.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD. A  
MOTION TO ADJOURN WAS MADE BY PARKER SECOND BY MOHR,  
APPROVED 3-0

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ATTEST:

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AMY L. GLACKMAN  
SHELBY COUNTY AUDITOR