

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 2/2/2021 Time: 4:00PM

Location: Internet via Zoom

**Members Present:**

Josh Martin, Lindsay Devine, Terri Bodine, Norm Gahimer, Kathleen Miltz, Rebecca Eckles-Burris, Brad Landwerlen, Jeramiah McAdams, Mark Weidner, Jennifer Weimer, John DePrez, Louie Koch, Judge Riggins, Don Parker, Judge Apsley, Andy Eads

**Members Absent:**

James Garrett, Woody Wethington, Leigh Langkabel, Ron Hounshell

**Non-Members Present:**

NA

**Call to Order**

*The Advisory Board was called to order by:* John DePrez

*Time:* 4:02pm

**Roll Call/ Determination of a Quorum**

Quorum (6) present

**Meeting Minutes Approval**

Brad Landwerlen approved

**Quarterly Reports**

*(This should include data submitted to IDOC for each entity)*

Participants: 427

**Participant Statistics**

*(This should include the number of participants actively on each level of supervision within each entity)*

Home Detention: 95  
Electronic Monitoring: 85  
Pre-trial Electronic Monitoring: 6  
Forensic Diversion: 0  
Adult Day Reporting: 2  
Community Transition Program: 4  
Community Service: 43  
Juvenile: 12

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**Financials**

**Balance of IDOC Grant Fund:** \$177,052.18 (Jan.21, 2021)

*(This should include the balance of the account as well as the status of the annual budget)*

**Balance of Project Income:** \$230,002.00 (Dec.31, 2020)

*(This should include the balance of the account as well as the status of the annual budget)*

**Collected Project Income:** \$21,257.00 (Dec.31,2020)

**Balance of CTP Fund:** \$24,715.21 (Dec.31, 2020)

**Balance of Other Funding Sources:**

**Financial Concerns:**

**Performance Measures**

*(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)*

Approved electronically by AB on 1/11/2021.

**Audits**

*(This should include any audits completed on each entity and the results)*

NA

**Staff Trainings Completed**

IYAS, IRAS, Understanding Implicit Bias, Introduction to Diversity, Equity & Inclusion

**Votes/ Approvals**

(See under New Business) Motion to approve Transfer of Appropriation: Judge Riggins approved & Brad Landwerlen seconded and was carried with a unanimous vote of all AB members present.

(See under New Business) Motion to approve AB dates for 2021; Brad Landwerlen approved & Norm Gahimer seconded and was carried with a unanimous vote of all AB members present.

**Needs of the Entities**

Security cameras should be on 1 system. CC's system is not linked with the Sheriff's Department right now.

**Upcoming Events**

NA

**Old Business**

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A-Recovery Support Program: Currently waiting on first participant. Recently met with probation- a plan is in place to start the program. Virtual update with Probation from Community Corrections so that PO's know more about the program.

B- Approval of Firearms Usage Policy: Update- currently getting a few staff members licensed & getting dates for qualifications.

C-Approval of Probation Transfer of Funds: Helped with juvenile curriculum. Juvenile program re-vamped to help accommodate probation.

**New Business**

- A. Approval of Transfer of Appropriation Funds: We have worked with Amy Glackman to get budget in order – payroll has been a mess for a while. Trying to make it more streamline. Need to move \$4,993.25 To help cover salary costs. Motion to approve transfer of appropriation: Judge Riggins approved & Brad Landwerlen seconded and was carried with a unanimous vote of all AB members present.
- B. Advisory Board Calendar: Future AB meeting dates this year are: 4/6/21, 7/6/21 & 10/5/21; Motion to approve dates; Brad Landwerlen approved. Norm Gahimer seconded and was carried with a unanimous vote of all AB members present.
- C. Advisory Board Attendance: Trouble with IT. Want to make sure that all AB members are getting the AB emails if everyone could reply to emails so we can be sure. CC wants to make sure the people on the board that are not replying to phone calls or emails still want to be on the Advisory Board.
- D. New Website: More accessible to participants and peers in the county. Judge Riggins has helped with this. Would like suggestions on the website. Our entire hookup process will be online, and this will eliminate paper. Any feedback would be helpful. It is the counties website- co.shelby.in.us and click on Community Corrections.

**General Discussion and Announcements**

Spoke with 3 members as follow up to Old Business.

**Adjournment**

<i>A motion to adjourn was made by:</i>	John DePrez
<i>Time:</i>	4:16PM

**Next Advisory Board Meeting**

<i>Date:</i>	4/6/2021	<i>Time:</i>	4:00PM
<i>Location:</i>	Internet via Zoom		

**Other Comments:**

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Minutes Approval	
<i>Date of Approval:</i>	2/2/2021
<i>Advisory Board Chair or Designee:</i>	John DePrez
<i>Signature:</i>	