

IMPROVEMENT LOCATION PERMIT APPLICATION

(APPLICATION WILL ALSO BE USED FOR BUILDING, PLUMBING, & ELECTRICAL PERMITS WHEN APPLICABLE)

Shelby County Plan Commission
25 West Polk Street, Room 201
Shelbyville, IN 46176
P: 317.392.6338 F: 317.421.8365

ILP NUMBER: _____

Date: _____

1. Owner:

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Contractor (if owner, write owner):

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

2. Location Information:

Address of Property: _____

Township: _____

3. Use of Property/Structure:

Existing Use of Building and/or Land: _____

Proposed Work (check one):

Residence: _____

Addition to Residence: _____

Remodel of Residence: _____

Detached Structure: _____

Addition to Detached Structure: _____

Remodel of Detached Structure: _____

Proposed Use of Structure: _____

4. Cost of Building/Improvements: _____

5. Required Supplemental Information:

Dimensions (ft X ft): _____

Height (to peak): _____

Floor Area: Gross: _____

Drywall Included: Yes _____ No _____

Electric Included: Yes _____ No _____

Plumbing Included: Yes _____ No _____

If included, electric company: _____

If included, plumbing contractor: _____

6. Additional Supplemental Information (provide if applicable to project):

Floor Area: Gross: _____ Basement: _____ First Floor: _____ Attached Porches/Decks: _____

Second Floor: _____ Additional Floors: _____

Distance to Nearest Building: _____

Distance to Well: _____

Distance to Septic Tank/Field: _____

7. Supplemental Materials:

The following information must be provided as elements of the Improvement Location Permit Application

Site Plan (all applications)

Health Department Approval Form (all applications)

Homeowner Affidavit (if owner acting as contractor)

State Design Release (commercial construction only)

Building Elevations (new residences only)

Flood Hazard Area Information (if applicable)

I have read the information above and hereby agree that any construction commenced at the address indicated by me or my agent shall be in accordance with specifications given hereto. I further agree that as a consideration of an Improvement Location Permit, I will be governed by such Zoning and Building Ordinances of Shelby County Indiana, as are now in effect. I further declare that the information contained on this form is complete and accurate and the required supplemental information listed above has been provided.

Signature of Applicant: _____ Date: _____

Office Use Only

ILP#: _____

Fee: _____

Receipt #: _____

Date Received: _____

B#: _____

Fee: _____

Released for Construction Per: _____

E#: _____

Fee: _____

P#: _____

Fee: _____

To Be Completed by Plan Commission Office

Parcel Number: _____ Flood Zone: Yes _____ No _____

Zoning Classification: _____

Zoning Checklist – A1 & A2

	<u>Required</u>	<u>Yes</u>
Min. Lot Area	A1-20 acres / A2-5 acres	_____
Min. Lot Width	120 feet	_____
Min. Setback from Center of Road	A1-75ft / A2-85ft	_____
Min. Side Yard Setback	10 feet	_____
Min. Rear Yard Setback	10 feet	_____
Max. Building Height	30 feet	_____
Primary Structure - lots less than 5-acres	At least 1 house, & not more than 1 house	_____
Accessory Structures over 200 sq. ft.	No more than A1-5 / A2-3	_____

Zoning Checklist – RE

	<u>Required</u>	<u>Yes</u>
Min. Lot Area	2 acres	_____
Min. Lot Width	160 feet	_____
Min. Setback from Center of Road(s)	75 feet	_____
Min. Side Yard Setback	10 feet	_____
Min. Rear Yard Setback	10 feet	_____
Max. Building Height	20 feet	_____
Structure Placement	Not in front yard unless: 350 feet or greater from front property line <u>or</u> no greater than 8 feet in front of house	_____
Primary Structure	At least 1 house, & not more than 1 house	_____
Accessory Structures over 200 sq. ft.	No more than 2	_____
Size	Cumulative area of all accessory structures cannot exceed = house X 2	_____

Zoning Checklist – R1

	<u>Required</u>	<u>Yes</u>
Min. Lot Area	4.6 acres	_____
Min. Lot Width	100 feet	_____
Min. Setback from Center of Road(s)	60 feet	_____
Min. Side Yard Setback	5 feet	_____
Min. Rear Yard Setback	5 feet	_____
Max. Building Height	20 feet	_____
Structure Placement	Not in front yard	_____
Primary Structure	At least 1 house, & not more than 1 house	_____
Accessory Structures over 200 sq. ft.	No more than 2	_____

Size Adjoining at least one property not in the A1, A2, RE
 Cumulative area of all accessory structures cannot exceed = house / 2
 All other properties: Cumulative area of all accessory structures cannot exceed = house X 2

Interior lots – Front property line is where driveway enters property. Setbacks from this line: A1-50ft, A2-60ft, RE-50ft, R1-35ft