

Adult Road Crew

SHELBY COUNTY COMMUNITY CORRECTIONS

10 WEST POLK STREET
SHELBYVILLE, INDIANA 46176
PHONE: 317.392.6492
FAX: 317.392.3722

Contact: Brittany Browning (317) 421-8131

Goal: To enhance Community Service Restitution opportunities for adult participants directed into the program by the Judicial System and promote greater public awareness in Shelby County, Indiana.

Cost: \$50

Road Crew Rules and Guidelines

1. I will arrive promptly at the scheduled start time and will not leave early unless I have a valid reason or prior permission from the coordinator.
2. If I must miss a scheduled Road Crew, I will call the coordinator of the program prior to my scheduled start time. If I miss a scheduled Road Crew due to illness, I will be asked to provide written verification from my doctor.
3. I will wear the appropriate clothing to conduct the work based on the weather.
4. I will wear the required safety items given to me by the Road Crew Supervisor. If I fail to do so, I will be sent home without credit for the day.
5. If I fail to respond to directives or work as directed I will not receive credit for my time and a violation will be sent to the Court/Probation/Prosecutor or other referral source.
6. I will not assume that inclement weather automatically means Road Crew is cancelled. **Cancellation of Road Crew due to extreme weather conditions will be announced through the email address listed on file.**
7. I will report to Community Corrections at my scheduled time and sign in. If after signing in the supervisor determines Road Crew needs to be cancelled for any reason, I will receive credit for the time that I was scheduled to work. **Credit is given only if I report as scheduled and sign in.**
8. **I WILL BRING** my lunch and drinks or money to purchase; I will be allowed adequate time for breaks.
9. I understand the use of a cell phone will not be tolerated while performing my community service hours, unless it is being used in a verifiable emergency. Nonemergency use may result in the confiscation of your cell phone by the Road Crew supervisor and returned at the end of the shift.
10. I will not smoke while at a job site.
11. My start date to report to Road Crew is _____.

I have read the above rules and guidelines and understand what is expected of me while I am assigned to Road Crew. I understand that my failure to follow these rules will result in a violation sent to Probation/Court of Jurisdiction, Prosecutor or other referral source.

I hereby release Shelby County Community Corrections, its staff and participating worksites from liabilities or action whatsoever and will not file any type of liability lawsuit against Shelby County Community Corrections or any worksite I am assigned to by Shelby County Community Corrections. I understand that I am not an employee of the State of Indiana, Shelby County, or City of Shelbyville and cannot qualify for Workman’s Compensation.

Participant

Community Corrections Staff

Date