

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 4/5/22 Time: 4:00PM

Location: Shelby County Probation Department

Members Present:

Josh Martin, Lindsay Devine, Scarlett Tinsley-Price, John DePrez, Judge Meltzer, Kathleen Miltz, Andy Eads, Brad Rund, Terri Bodine, Don Parker, Sarah Dudley, James Garrett, Jeramiah McAdams

Members Absent:

Jennifer Weimer, Norm Gahimer, Mark Weidner, Judge Apsley, Judge Riggins, Brad Landwerlen, Louie Koch, Leigh Langkabel

Non-Members Present:

NA

Call to Order

The Advisory Board was called to order by: John DePrez

Time: 4:04pm

Roll Call/ Determination of a Quorum

Quorum (6) present

Meeting Minutes Approval

Kathleen Miltz approved

Quarterly Reports

(This should include data submitted to IDOC for each entity)

Participants 196 (January 1, 2022 – March 31, 2022)

Participant Statistics

(This should include the number of participants actively on each level of supervision within each entity)

Home Detention: 94
Pre-trial Electronic Monitoring: 25
Forensic Diversion: 0
Pre-trial Adult Day Reporting: 0
Adult Day Reporting: 1
BACtrack: 8
Community Transition Program: 2
Community Service: 46
Recovery Support Program: 5

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Juvenile: 17

Financials	
Balance of IDOC Grant Fund:	\$351,172.51
<i>(This should include the balance of the account as well as the status of the annual budget)</i>	
Balance of Project Income:	\$171,947.06
<i>(This should include the balance of the account as well as the status of the annual budget)</i>	
Collected Project Income:	\$65,852.69
Balance of CTP Fund:	\$46,344.73
Balance of Other Funding Sources:	NA
Financial Concerns:	NA

Performance Measures
<i>(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)</i>
Performance measures have been submitted; mid-point performance measures are due July 15, 2022.

Audits
<i>(This should include any audits completed on each entity and the results)</i>
Audits and Quarterly Chats were conducted for each case manager and intake coordinator for the 1 st quarter of this year. Each case manager had 1 recorded case management meeting, 1 recorded IRAS or IYAS and 1 SRS file audit. The Intake Coordinator had 1 recorded home detention intake, 1 recorded IRAS and 1 intake SRS file audit.

Staff Trainings Completed
NAMI CJ Summit, CRP/AED, IRAS re-certification, IACCAC Lunch & Learn, Virtual Overview of EBP in CC, Virtual Cage Management in CC, Virtual Overview of Motivational Interviewing, Virtual Managing Resistance, Youth Worker Cafe

Votes/ Approvals
<ul style="list-style-type: none"> Approval of the Agenda: Don Parker approved and was seconded and carried by a unanimous vote of the AB members present. Approval of the Minutes & Financial Reports: Kathleen Miltz approved and was seconded and carried by a unanimous vote of the AB members present. CTP to PI Transfer: James Garrett approved and was seconded and carried by a unanimous vote of the AB members present.

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Needs of the Entities

NA

Upcoming Events

- Spring IACCAC
- MRNISO Spring Conference
- NACRJ Conference
- The Will to Survive Training
- The Psychology of Conflict Training
- Intentional De-escalation Training

Old Business

- A. Re-appointments and new appointments: We talked about this at our last AB meeting and tabled the new appointments until this meeting. Josh spoke with Judge Riggins, Judge Apsley and Brad Landwerlen. They advised to have re-appointments for new members and approve all board members for 4-year terms: Mayor, Tom DeBaun, is reassigning Mark Weidner to this Advisory Board. New appointments: Sarah Dudley is replacing Rebecca Newman from DCS. Criminal Jurisdiction Judge: Trent Meltzer; Special Advocate Program (YAP): Scarlett Tinsley-Price; Layperson: Brad Rund.
- James Garrett moved to approve to accept the reappointments and new appointments for 4 years to this body. James was seconded and carried by a unanimous vote of all the AB members present.

New Business

- A. CTP to PI transfer: We need tires for 2 Field Durango Vehicles totaling \$1,105.12. This will be done at Goodyear. We talked about using CTP money at our last meeting for emergency money. Josh would like to take the money out of CTP for the vehicle's tires. We switched to Goodyear this year. We had previously used Glaub's, but it was becoming too expensive. James Garrett moved to approve the CTP to PI transfer and was seconded and carried by a unanimous vote of the AB members present.

General Discussion and Announcements

Director's Report:

- Adult PI to date: \$171, 947.06
- Juvenile PI to date: \$32,854.73
- CTP fund: \$46, 344.73 to date

Current program Numbers- 76 on HD/Electronic Monitoring and total on supervision is 94 participants

Josh has been working on the IDOC grant and Terri has been working on her part for probation. The collaborative plan has been a joint effort. The AB will need to approve the Collaborative Plan in the next few weeks. Josh will send out via email.

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Second Chances Job Network Update/ Duke Energy Grant: Currently working with Donna Christian from the Chamber. This grant would fund transportation to people that have been or are currently impacted by the Criminal Justice System. Josh hopes to get buy in from other companies to make it sustainable long term. We can provide transportation to and from work for participants that are in need. This grant is for Shelby County only. Unite Indy transportation component is for donut counties as well. We are modeling this from our partners at Park 100. Park 100 leases a 12-passenger van and picks their workers up from the jail. We are trying to expand on what they are already doing. This correlates directly to Unite Indy's Jobs for Life Program. The location for Jobs for Life will be at Bridge to Hope and the Echo Effect. Having the grant money in place now is important because the people will be graduating from the jobs for life program within the next 12 weeks. Grant is due next week,

Transportation for Justice Involved Populations Grant: These funds would pay for transportation to and from programming that we have locally (IOP classes, MRT, Moving On, Support meetings, etc.). CC has partnered with the Bridge to Hope for this and Bill Pike from Transportation Ministries. This service would be for people who are currently in the Criminal Justice System. Grant is due at the end of April.

Hickory Recovery IOP: We are getting ready to have 4 people graduate from our first round of Hickory classes. A second cohort will start taking place next week in the mornings. After that, Josh hopes to bring a relapse prevention program at the CC office and open it to the public. We currently have 16 people in the Hickory IOP classes.

Adjournment:

A motion to adjourn was made by:	John DePrez
Time:	4:20PM

Next Advisory Board Meeting

Date:	July 12, 2022	Time:	4:00PM
Location:	Probation Department		

Other Comments:

JRAC meeting to follow Advisory Board meeting.

Minutes Approval

Date of Approval:

Advisory Board Chair or Designee:

Signature:

